

## **AUPO 2017 Meeting: Breakfast Roundtable Discussion**

### ***How to Support Faculty with Resources Other Than Money***

- 1- Provide space/facilities for conducting research
- 2- Mentor faculty toward academic advancement
- 3- Perform annual performance/productivity reviews\*
- 4- Assist with networking and visibility in the field
- 5- Nominate/support nomination of faculty for awards
- 6- Nominate/support nomination of faculty for service activities
- 7- Provide resources to assist with grant writing/submission
- 8- Keep an eye out for grants/awards/programs both inside and external to the university, for which faculty may be eligible
- 9- Other?

*\*Templates for performance review and self-evaluations attached (as developed and used at SUNY-University at Buffalo, Dept. of Ophthalmology)*

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**DEPARTMENT OF OPHTHALMOLOGY  
ANNUAL FACULTY PERFORMANCE EVALUATION  
20XX CALENDAR YEAR (Jan. 1 – Dec. 31)**

**Faculty NAME:**

**Faculty RANK:**

**I. TEACHING (Course number/title of lecture; hours)**

**1. GRADUATE SCHOOL**

**2. MEDICAL SCHOOL/RESIDENCY/FELLOWSHIP PROGRAMS**

**3. OTHER (Community; Postgraduate)**

**II. RESEARCH**

**1. GRANTS FUNDED (ongoing or new)**

**2. GRANTS SUBMITTED / PENDING**

**3. PUBLICATIONS SUBMITTED / ACCEPTED / PUBLISHED**

**A. Peer-Reviewed Publications (per PubMed/NLM listings)**

**1. Published Journal Articles (In print, this calendar year)**

**2. Submitted/Pending (Epub/In press) Manuscripts**

**3. Books and Book Chapters (Submitted/In Press/Published)**

**4. Published Abstracts**

**5. Other (Non-peer-reviewed articles, editorials, etc.)**

### **III. INVITED PRESENTATIONS / AWARDS**

#### **1. PRESENTATIONS**

a. External

b. Local

#### **2. AWARDS**

### **IV. INTRAMURAL SERVICE ACTIVITIES**

#### **1. Clinical Service**

#### **2. University Service**

a. Departmental

b. Medical School

c. University At Large

#### **3. Student Mentoring / Advising**

a. Doctoral Dissertation Committee Memberships

b. Masters Thesis Committee Memberships

c. Doctoral or Masters Degree Primary Mentor Role

d. Postdoctoral Primary Mentor Role

e. Undergraduate Primary Mentor Role

f. OTHER

### **V. EXTRAMURAL SERVICE**

#### **1. National / International Professional Societies**

#### **2. Community Service**

#### **3. Other Service**

a. Editorial Boards

- b. Journal Peer Review**
- c. Grants & Contracts Peer Review**
- d. National Scientific Organizations / Scientific Symposia**
- e. Veterans Administration (VAMC)**
- f. Other**

UNIVERSITY AT BUFFALO / THE STATE UNIVERSITY OF NEW YORK  
ANNUAL FACULTY **SELF-EVALUATION** DOCUMENT

Department of Ophthalmology  
Calendar Year 20**XX**

*In preparation for your annual assessment meeting with the Vice-Chair, please fill out the following self-evaluation. Use **BRIEF BULLET POINTS** to **CONCISELY** indicate what you feel are the strengths and weaknesses of your performance for the past calendar year, as well as your intended goals for the coming year and anything you consider to be an impediment to achieving those goals.*

**Name:**

**Rank:**

**1. Performance Strengths**

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- 
- 

**2. Performance Weaknesses (Items needing improvement)**

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**3. Goals for the coming calendar year**

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- 
- 

**4. Impediments to achieving intended goals**

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**CHAIR'S / VICE-CHAIR'S COMMENTS:**

**SIGNATURES OF CHAIR, VICE-CHAIR AND FACULTY MEMBER.** This serves only to verify that a meeting and discussion of the evaluation has taken place. **Faculty member's signature does *not necessarily* indicate agreement with the Vice-Chair's comments.**

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Chair Signature

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Date

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Vice-Chair/Director of Research Signature

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Date

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Faculty Member's Signature

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Date